

JOY Terms and Conditions – Podcasting Course [Online]

Terms and Conditions	
Delivery	The course will be delivered entirely via Zoom. You will receive a Welcome Email a week prior to the course commencing, which will include relevant information, a list of required equipment and the link to the course Zoom meeting.
Attendance	if you are unable to attend a module, please email courses@joy.org.au to alert the trainer. All modules will be recorded, so should you be unable to attend you will be able to review the course video and documents. If this happens, you must complete the revision quiz provided. A student can miss no more than two modules. If more than two modules are missed, that student will not pass the course.
Media Law	All participants must attend and complete the Media Law Module. This includes completing the online quiz with 100% accuracy. Should participants not complete the Media Law module and quiz, they will not be able to graduate and will not be allowed on air or to have their podcast hosted by JOY 94.9.
Assessment Check-In	Week 8 is a one-on-one check-in with a trainer to run through your podcast ideas, content, and format. This is a mandatory module.
Final Podcast Hosting	Your final podcast may be hosted on the JOY 94.9 website as a part of our JOY Academy Showcase. This is optional and will be discussed with you in the final class. If you decide to have your podcast hosted on the JOY Media website, you (The creator) still own the IP.
Volunteering	The course is separate from volunteer recruitment; attendance does not guarantee a place on-air as a broadcaster. During the course you are welcome to apply to become a JOY volunteer.
Cancellation/ Refunds	Refunds will not be offered for change of mind or lack of attendance.

Questions?

If you have any questions about these terms and conditions, please contact courses@joy.org.au.