

JOY Terms and Conditions – Radio Training Course [Face to Face]

Terms and Conditions

Cancellation/ Refunds	Once your place is confirmed we are unable to provide a refund for change of mind or failure to attend sessions.
Delivery	The course will be delivered entirely face to face at the JOY Studios located at the Victorian Pride Centre – Level 1, 79-81 Fitzroy St, St Kilda 3182. You will receive a Welcome email a week prior to the course commencing, which will include relevant information, a list of required equipment and the details for attendance.
Attendance	All modules are essential to completing the course successfully. Therefore, participants can not miss any classes – if they do, they risk not graduating. If you are unable to attend a module, please email courses@joy.org.au to alert the trainer. All modules will be recorded, so should you be unable to attend you will be able to review the course video and documents. If this happens, you must complete the revision quiz provided. A student can miss no more than two modules. If more than two modules are missed, that student will not pass the course. Week 8 is a one-on-one check-in with a trainer to run through your radio show, content, and format. This is a mandatory module.
Media Law	All participants must attend and complete the Media Law Module. This includes completing the quiz with 100% accuracy. Should participants not complete the Media Law module and quiz, they will not be able to graduate and will not be allowed on air or to have their podcast hosted by JOY 94.9.
Volunteering	The course is separate from volunteer recruitment; attendance does not guarantee a place on-air as a broadcaster. During the course you are welcome to apply to become a JOY Team Member through the regular induction protocols.
Privacy	Participants are not permitted to record the session. It is expected that all in session discussions are respectful, constructive and kept confidential by all participants unless permission is granted to share this information. JOY will not reproduce session comments or images without your written permission.
Safety & Wellbeing	As a participant in the training you agree to support the trainers and participants to create a safe space for everyone regardless of gender, sexual preference, ability, age, race or religion. It is expected that all in session discussions are respectful, constructive and kept confidential by all participants unless permission is granted to share this information.
Intellectual Property	All course material is the intellectual property of JOY Media and cannot be reproduced without permission. Participants are not permitted to record the session.

Questions?

If you have any questions about these terms and conditions, please contact courses@joy.org.au.